



The Village of Reflection Bay Homeowners Association, Inc.

The Village of Reflection Bay Annual Meeting of the Members will be held, **Wednesday, October 30, 2019** beginning at **7:00 PM** at the Hilton Garden Inn, 12101 Shadow Creek Pkwy. Pearland, TX 77584

An important part of this meeting will be an election of ONE (1) member to serve on the Board. Members wishing to run for an open position should complete the WILLINGNESS TO SERVE nomination form included in this letter along with a brief biographical profile.

Applications must be submitted to the Village of Reflection Bay by **5:00 PM, Friday, October 11, 2019**. Please email applications to: vote@shadowcreekranchhoa.com or sent by mail to: Village of Reflection Bay HOA, 12234 Shadow Creek Pkwy. Suite 3112, Pearland, Texas 77584 (please allow mailing time).

Village of Reflection Bay (VORB) Board of Directors

The responsibilities of the Board of Directors are defined in the Articles of Incorporation, Declaration of Covenants, Conditions and Restrictions, and By-Laws of the Association. In addition to the Association's own documents, the Texas Property Code and the Texas Business Organizations Code further define the responsibilities of the board. The members of the Board of Directors and each officer of the Association have a fiduciary relationship with the members of the Association. This fiduciary relationship imposes obligations of trust and confidence in favor of the corporation and its members. It requires the members of the board to act in good faith and in the best interests of the members of the Association, exercise due care and diligence, and it requires them to act within the scope of their authority. The board is responsible for the maintenance, administration and financial well-being of the Association. Serving as a board member is a valuable and rewarding experience that should be undertaken by those who seek an opportunity to serve their fellow neighbors while protecting and enhancing the assets of the community.

Management Company (FirstService Residential)

The role of Management Company is to implement the decisions and policies established by the Board of Directors. This would include the day-to-day responsibility for the administration of the programs, services and activities of the Association as established in the governing documents.

Village of Reflection Bay Board of Director Meetings

The Village of Reflection Bay Board meetings are held at the Emerald Bay Clubhouse, 11814 N Clear Lake Loop, Pearland, TX. Workshops are scheduled in lieu of open Board meeting as deemed necessary. Directors serving on the Board are required to attend the scheduled Board meetings and cannot miss more than three (3) consecutive meetings.

Sincerely,

The Village of Reflection Bay Homeowners Association



The Village of Reflection Bay Homeowners Association, Inc. Annual Meeting of the Members

Date: Wednesday, October 30, 2019

Time: Registration 6:30 PM | Meeting 7:00 PM

Location: Hilton Garden Inn 12101 Shadow Creek Pkwy. Pearland, TX

Date Summary:

October 11, 2019	Deadline for Willingness to Serve Nominations
October 14, 2019	Proxy/Absentee Ballots to be mailed to members
October 30, 2019	Annual Meeting of the Members

Questions about the election process may be sent to:

ReflectionBay@shadowcreekranchhoa.com

www.shadowcreekranchhoa.com

VILLAGE OF REFLECTION BAY HOMEOWNERS ASSOCIATION INC.

In accordance with Article V. Section 5.2 of the Bylaws of the Village of Reflection Bay Homeowners Association, Inc., at the annual meeting of the Members of the Association on **Wednesday, October 30, 2019**, the Members shall elect one (1) director for a term of three (3) years to fill the expiring term.

WILLINGNESS TO SERVE FORM

I, _____, hereby submit my name for consideration for election to be on The Village of Reflection Bay Homeowners Association's Board of Directors.

Occupation/s:

Education:

Activities:

How I've served my Community:

Reasons why my election on the Board of Directors would be an asset to the Village of Reflection Bay Homeowners Association:

Signature: _____

Address: _____

Phone: _____ Email: _____

Kindly complete this form and return it to
Village of Reflection Bay, 12234 Shadow Creek Parkway, Suite 3112, Pearland, TX 77584
or via email directly to: vote@shadowcreekbranchhoa.com

This form must be completed and submitted by: 5:00 p.m. October 11, 2019 to be included in the proxy/ absentee ballot.